

DIRECTIONS FOR SECURING COPYRIGHTS

UNDER THE REVISED ACT OF CONGRESS, WHICH TOOK EFFECT JULY 8, 1870.

1. A printed copy of the title of the book, map, chart, dramatic or musical composition, engraving, cut, print, photograph, chromo, or design for a work of the fine arts, for which copyright is desired, must be sent by mail, addressed,

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This must be done before publication of the book or other article.

2. A fee of 50 cents, for recording the title of each book or other article, must be inclosed with the title as above, and 50 cents in addition (or \$1 in all) for each certificate of copyright under seal of the Librarian of Congress, which will be transmitted by return mail.

3. Within ten days after publication of each book or other article, two complete copies of the best edition issued must be mailed to perfect the copyright, with the address,

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If the above direction is complied with, both books and titles will come free of postage, and postmasters will give receipt for the same if requested. Without the deposit of copies above required, the copyright is void, and a penalty of \$25 is incurred. No copy is required to be deposited elsewhere.

4. Copyrights recorded at a date prior to July 8, 1870, in any district clerk's office, do not require re-entry at Washington. But one copy of each book or other article published since March 4, 1865, is required to be deposited in the Library of Congress, if not already done. Without such deposit, the copyright is void.

5. No copyright is valid unless notice is given by inserting in the several copies of every edition published, on the title page or the page following, if it be a book; or if a map, chart, musical composition, print, cut, engraving, photograph, painting, drawing, chromo, statue, statuary, or model or design intended to be perfected and completed

as a work of the fine arts, by inscribing upon some portion of the face or front thereof, or on the face of the substance on which the same is mounted, the following words, viz.: "Entered according to act of Congress, in the year —, by —, in the office of the Librarian of Congress, at Washington."

6. Each copyright secures the exclusive liberty of publishing the book or article copyrighted for the term of twenty-eight years. At the end of that period, the author or designer may secure a renewal for the further term of fourteen years, making forty-two years in all.

7. Any copyright is assignable in law by any instrument of writing; but such assignment must be recorded in the office of the Librarian of Congress within sixty days from its date. The fee for this record is fifteen cents for every 100 words, and ten cents for every 100 words for a copy of the record of assignment.

8. In the case of books published in more than one volume, or of periodicals published in numbers, or of engravings, photographs, or other articles published with variations, a copyright must be taken out for each volume of a book, or number of a periodical, or variety, as to size or inscription, of any other article.

9. To secure a copyright for a painting, statue, or model or design, intended to be perfected as a work of the fine arts, so as to prevent infringement by copying or vending such design, a definite description of such work of art must accompany the application for copyright, and a photograph of the same, at least as large as "cabinet size," should be mailed to the Librarian of Congress within ten days from the completion of the work.

10. In all cases where a copyright is desired for any article not a book, the applicant should state distinctly the title or description of the article in which he claims copyright.

11. Every applicant for a copyright must state distinctly in whose name the copyright is to be taken out, and whether title is claimed as author, designer, or proprietor.

Copy-right Law
July 31st 1874

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for entry before
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What is re-
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Penalty.

Former en-
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Notice of copy-
right to be given
by imprint.

5. No copyright hereafter issued is valid unless notice is given by inserting in every copy published, on the title page or the page following, if it be a book; or if a map, chart, musical composition, print, cut, engraving, photograph, painting, drawing, chromo, statue, statuary, or model or design intended to be perfected and completed as a work of the fine arts, by inscribing upon some portion of the face or front thereof, or on the face of the substance on which the same is mounted, the following words, viz.: *Entered according to act of Congress, in the year —, by —, in the office of the Librarian of Congress, at Washington.*

The law imposes a penalty of \$100 upon any person who has not obtained copyright, who shall insert the notice "*entered according to*

act of Congress," etc., or words of the same import, in or upon any book or other article.

6. Any author may reserve the right to translate or to dramatize his own work. In this case, notice should be given by printing the words, *Right of translation reserved*, or *All rights reserved*, below the notice of copyright entry, and notifying the Librarian of Congress of such reservation, to be entered upon the record.

Translations.

7. Each copyright secures the exclusive right of publishing the book or article copyrighted for the term of twenty-eight years. At the end of that time, the author or designer may secure a renewal for the further term of fourteen years, making forty-two years in all. Applications for renewal must be accompanied by explicit statement of ownership, in the case of the author, or of relationship, in the case of his heirs, and must state definitely the date and place of entry of the original copyright.

Duration of
copyright.

Renewals.

8. The time within which any work copyrighted may be issued from the press is not limited by any law or regulation, but depends upon the discretion of the proprietor. A copyright may be secured for a projected work, as well as for a completed one.

Time of pub-
lication.

9. Any copyright is assignable in law by any instrument of writing; but such assignment must be recorded in the office of the Librarian of Congress within sixty days from its date. The fee for this record is fifteen cents for every 100 words, and ten cents for every 100 words for a copy of the record of assignment.

Assignments.

10. In the case of books published in more than one volume, if issued or sold separately, or of periodicals published in numbers, or of engravings, photographs, or other articles published with variations, a copyright is to be taken out for each volume of a book, or number of a periodical, or variety, as to size or inscription, of any other article.

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Copyrights for
works of art.

12. Every applicant for a copyright must state distinctly in whose name the copyright is to be entered, and whether the right is claimed as author, designer, or proprietor. No affidavit or formal application is required.

Full name of
proprietor re-
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Copy Manuscripts

Copy-right Law
July 8th 1870

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